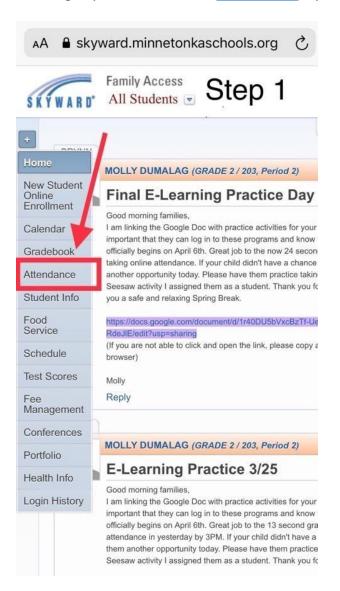




Parents,

Here are the 5 steps to enter your child's attendance in Skyward if he/she needs to miss an e-Learning day. Please email the <u>health office</u> if you have questions. Thank you.



| | | ^{4:13} <i>√</i> S | | Step 3 | Step 3 | | ull 🗢 🗗 | | |
|--------------------------------|------------------|----------------------------|---|--|---------------|---------------------|-------------|------------------|------------|
| | | | | AA Skyward.minnetonkaschools.org | | | | g Ç | |
| 4:12 <i>न</i> | Step 2 | ull 🗢 💽 | | ily Acce Studen | | | | | SAR |
| AA 🔒 skyward. | minnetonkascho | ols.org උ | , | | | | AI | osence F | Requests |
| ily Access Students 💌 | _ | | | ementary) | ecorded for a | ny of your students | | | |
| : Thu Mar 26, 2020 | Absence Requests | | | Attendance Excused Absence (Funeral) | | | Period 2 | Class GRADE 2 | |
| ies were recorded for any of y | our students. | | | Absence | Requests | | | _ | 83 |
| ementary) | | | | ior Elemei | ntary) | | - | A | dd Request |
| Attendance | Period | Class | | t Date/Time End Date/ | | Time | | Reason | |
| Excused Absence (Fune | ral) 2 | GRADE 2 | | Jan 16, 2020 10:30am Thu Jan 16, 2020 2:4 eave school around 10:30 am | | | | 0pm Funeral | |

| Add Request | Step 4 × | | | | | - | | | |
|---|------------------------------|----------------------------|------------------------|--|--------|---|---------------|-------------|--|
| Student: | School: Excelsior Elementary | Absence Requests Finished! | | | | | | | |
| * Start 03/26/2020 Date: | ✓ All Day | for any of your students. | | | | | | | |
| * End 03/26/2020 Date: | | | | Peri | od C | lass | | _ | |
| Reason: Illness | | ence (Fu | neral) | 2 | G | GRADE 2 | BRYNN | _ | |
| Comments: | | Absend | e Reques (Exce | its elsior Elemen | ntary) | | | 88 | |
| | | | Status Start Date/Time | | | | End Date/Time | | |
| | | Edit | Delete | Pending | Thu Ma | r 26, 2020 | Thu M | Var 26, 202 | |
| (*) Indicates a required field. Back Save | | | | Accepted Thu Jan 16, 2020 10:30am Comment: Will leave school arour | | Thu Jan 16, 202 2:40pm d 10:30 am | | | |
| | | | _ | | | | | | |