

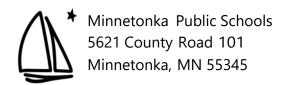
Transportation Department 952-401-5023 952-401-5092 (Fax) transportation@minnetonkaschools.org

ANNUAL REQUEST FOR TRANSPORTATION ALTERNATE, POP, OPEN ENROLLED OR DAYCARE TRANSPORTATION

PARENT/GUARDIAN: Please complete this form <u>only</u> if your child will be picked up or dropped off by the bus at a location other than your home on a regular basis, one or more days per week. Busing assignment will be to the **closest established bus stop** on a **space-available basis.**

- * High School students receiving a parking pass will not be assigned to busing.
- * Open Enrollment transportation is from inside the school's boundary.

Student's Name							School Year	
Home Address							Grade Level	
City	Zip				Schoo	ol		
Phone: Home		Work					Cell	
Daycare/Alternate Contact Per		Phone						
Requested start date Actual				ow 5 days for processing time. ual start date determined by this office.				
TO SCHOOL: <u>ALTERNATE</u> / <u>DAYCAF</u> <u>TRANSPORTED</u> TO SCHOOL. CHIL								DENT BE
Address					City			
This is the student's ALTERNATE	/DAYCARE/	POP/OPI	EN ENR	OLLME				
Transport Days (circle as neces	ssary) N	Л Т	W	TH	F	<u>OR</u>	Days Vary	
Bus Stop:								
FROM SCHOOL: ALTERNATE / DAYO BE TRANSPORTED FROM TO SCHO								<u>rudent</u>
Address					City			
This is the student's ALTERNATE	/DAYCARE/	POP/OPI	EN ENR	OLLME	NT (cir	cle on	e)	
Transport Days (circle as neces	ssary) N	Л Т	W	TH	F	<u>OR</u>	Days Vary	
Bus Stop:								
Parent/Guardian Signature				Date				
District Approval				Start Date				



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ANNUAL REQUEST FOR ALTERNATE TRANSPORTATION

TIMELINE FOR PROCESSING REQUESTS

For requested stop assignments to be on the bus schedule and bus roster for the first week of school, request forms must be received in the Transportation Office by June 30.

Any transportation request received later than June 30 may not be effective until the second week of school. When the request is processed parents will be notified of the start date and all busing information.

PARENT RESPONSIBILITY

- Completing the form on the reverse side to request alternate busing for daycare, POP or open enrollment which must be in the busing area for your student's school. This form must be completed on a **yearly basis**. Note: District policy will allow transportation for each student to be a home and/or one alternate address. <u>Multiple requests will not be honored</u>.
- Updating the District in the event of family address and telephone changes.
- All high school students issued a parking permit will not be assigned busing either home or alternate.

(OVER)